

Jeremy Noa

678-267-4275

jeremynoa@gmail.com

Online Portfolio: <http://jeremynoa.com>

Experience

NightGlass Media Group – Duluth, GA | *March 2006 – Present*

Web Development Director

Responsibilities:

- Project Manager: Responsible for planning, scheduling, designing, developing and maintaining websites and applications, including blogs, e-commerce, CMS and custom web solutions using a variety of programming languages and tools.
- Consult with clients on custom websites and provide pre and post sales technical support.
- Responsible for supporting all computer systems and related hardware and software.
- Maintain Hard Drives and Data Backups.
- Assist with video productions and provide post production support.

WDSI Fox 61 – Chattanooga, TN | *September 2005 – February 2006*

Production Assistant

Responsibilities:

- Responsible for editing weekly episodic commercials for syndicated TV shows.
- Created TV commercials for news specials and station-sponsored events.
- Updated daily traffic log; Scheduled commercial air time.
- Assisted in many productions, including live sporting events, public access, and local TV shows.

Sugarloaf United Methodist Church – Duluth, GA | *August 2003 – January 2004*

Youth Intern

Responsibilities:

- Produced videos to promote and highlight events.
- Designed t-shirts and print collateral.
- Ran A/V equipment for services and events.
- Provided technical support for computer systems.

Gnatwork Networks – Suwanee, GA | *August 2002 – May 2003*

Intern

Responsibilities:

- Built, repaired, upgraded, and optimized Windows and Macintosh based computer systems.
- Provided onsite technical support and training to customers.
- Installed and configured wired and wireless networks.

Education

Full Sail University – 2004-2005 | *Associates Degree in Digital Media*

Areas of Expertise

- 10 years of experience with Mac OS X.
- 12 years of experience with Windows.
- Expertise in Mac, iOS, Android and PC hardware and software, including building, repairing, upgrading, optimizing, automating, and troubleshooting systems.
- Excellent troubleshooting ability and problem resolution skills.
- Extensive experience designing and developing standards-based web sites and applications.
- Strong written and oral communication skills.

Technical Skills

OS Platforms: Mac OS X (Client and Server), iOS, Android, Windows XP, Windows 7, Windows Server 2003 and 2008, Linux

Software: Microsoft Office for Mac and Windows, iLife, iWork, Final Cut Studio, Adobe Photoshop, Flash, After Effects, Illustrator, Flex, Premier Pro, Acrobat Pro, QuickBooks

Web Platforms and Programming: HTML 5, CSS 3, JavaScript, PHP, Ruby, Perl, JQuery, WordPress, ActionScript 2 and 3, XML, JSON, Ajax, FTP, Apache, MySQL, IIS